

# Request for Proposal (RFP) Questions

The following list of questions from the RFP/invited application is provided as a courtesy reference. **Final wording and appearance of questions is subject to change.** Applicants should respond directly to what is requested in the online portal, e-CImpact. Please note that only programs invited to submit a full proposal will need to answer these questions.

Questions in **red** are repeated from the Letter of Intent. Your answers will automatically carry over if you are selected to submit a full application.

## **Narrative Form** Program

Instructions: Most information will have carried over from your letter of intent; for the remaining questions, please provide as much detail as needed to answer.

1. **Program Name:**
2. Please provide a shareable, marketing friendly description of your program.
3. **How many years has your program been operational? If this is a new program, enter 0. For any program initiated in 2021, enter 1 even if a full year has not passed.**
4. **Total Amount Requested for 3 years of Funding:**
5. **Total Program Budget for 3 years of Operation**
6. **Annual Organizational Budget**
7. **Which UWS Result and Indicator(s) would your program address?**
8. ***Which indicator(s) would your program address?***
9. **Provide a summary of your program's purpose, operations and activities, including how progress will be made toward achieving the chosen result and indicator as well as any other required data points (please review Pages 19 – 29 in the 2022 UWS Investment Guidelines to inform your answer to this question). As appropriate, include the tool(s)/procedure(s) you will use to measure said progress, how it will be used and when measurements would be taken during the course of the program.**
10. Please expand upon the answer you provided to the above question during the LOI phase of this application. Beyond the selected UWS indicators, what benefit is provided to your program participants/how is their life changed for the better?
11. Why will this program work? What evidence exists for the effectiveness of the model you've chosen?

## Plan

Instructions: The following questions allow you to situate the success of your program throughout the full grant cycle and in the context of your community and organizations doing similar work.

12. How are you building on best practices in your industry to innovate and increase your program's impact?
13. Who do / Who will you collaborate with directly to maximize your program's success? Why will that collaboration be beneficial?
14. Describe the three-year vision for this program, including if and how the program will evolve during that time. What will have changed about the community because of your involvement?

## Place

Instructions: Please provide more specificity related to the place focus of your program.

### 15. *Multiple versions, will show depending on chosen application path*

- Will your program serve Pinellas, Hillsborough, or both?
- Will your program serve Sarasota, DeSoto or both?
- Your program serves Manatee County

16. In your LOI, you indicated that at least 80% of your program participants would reside in our selected areas. Please check from the following all of communities/ZIP codes of focus/attendance zones you anticipate reaching through your programming. *Note: You will find these focus areas listed by county on pages 13 – 16 of the 2022 UWS Investment Guidelines. In the online application form, the list will be reproduced here along with checkboxes for your selection.*

17. Why are those selected?

## People

Instructions: No successful community impact work is done in isolation or in a vacuum. In this section, explain your past, current and intended efforts be connected to those you serve.

### 18. *Total Number of Unduplicated Individuals Served over 3 years:*

### 19. *Describe your program participants. Who will you serve and why?*

20. *Based on the resources found in this video and on Page 12 of the 2022 UWS investment guidelines, please provide an estimate for the percentage of your program participants or their households who would fall into the following categories:*

- At or below the Federal Poverty Line
- Within the ALICE Threshold
- Above the ALICE Threshold
- Unable to collect/determine

21. Describe your relationship with the communities your program will serve. Starting from January 2019, how have you developed a meaningful connection to the residents of those communities? How have you collaborated with other entities as well as community leaders to build trust among and support ALICE families? If you have been working with your chosen

communities for longer than three years, please indicate the full length of time in your answer as well.

22. Describe your intention and specific plans to deepen your relationship with the communities your program will serve through 2025. How will you monitor the needs of the community and ensure the voices of the people you serve are accounted for as you strive to meet those needs?

### Diversity, Equity and Inclusion

Instructions: On Page 11 of the 2022 UWS Community Investment Guidelines, you will find details about our organization's commitment to DEI and how we envision growing in that work with our partners. For the following questions, please be *specific* to your organization, program and community.

23. How are you measuring and addressing potential disparities in service delivery and outcome among different identity groups for the population your program aims to serve?
24. How are you measuring and addressing potential disparities in representation, compensation and leadership opportunities for staff, board and volunteers within your organization?

### Optional Budget Question

25. It is not required for your annual program or organizational budget to balance in order to receive funding. However, if there is any year that results in a significant surplus or deficit, please provide any relevant explanation here:

### Existing UWS Connections

Instructions: For this section, it helps our volunteer reviewers to understand a program's existing connection to certain UWS initiatives. Please answer honestly – any response of N/A will not automatically disqualify you from funding nor singularly harm your chances to be funded.

26. [Hillsborough/Pinellas - ALL] For programs intending to operate in Campbell Park, North Greenwood or Sulphur Springs, please describe your current relationship with the UWS Resource Centers located in those neighborhoods. If you do not currently collaborate with any of our Resource Centers, please put 'N/A'
27. [Hillsborough/Pinellas – Early Learning] For programs intending to operate in Seminole Heights, please describe your current relationship with the R.U.S.H. to Literacy campaign (Read United Seminole Heights, formerly the Hillsborough Campaign for Grade Level Reading). If you do not currently collaborate with this campaign, please put 'N/A'
24. [Manatee] Please describe your current relationship with the schools located in our priority attendance zones. If you do not currently collaborate with any of these schools, please put 'N/A'
25. [Manatee]: How does your program align with the Big Plan?
24. [Sarasota/DeSoto] Please describe your current relationship with the schools located in our priority attendance zones. If you do not currently collaborate with any of these schools, please put 'N/A'